



### **Enrollment/Lottery Policy**

Ethos Classical Charter School adheres to open enrollment requirements established under Georgia law and ensures that all age-eligible applicants residing in the school's attendance zone of Fulton County School District and Atlanta Public School District have an equal chance of being admitted to the school. There is only one instance in which Ethos Classical reserves the right to deny enrollment to a student it would otherwise be required to serve when space is available:

1. The student is currently subject to a suspension or expulsion disciplinary order from another school system and the offense for which the student was suspended or expelled would be an offense for which suspension or expulsion could be imposed in Ethos Classical Charter School. If this is the case, Ethos Classical Charter School may deny enrollment for any time remaining in the disciplinary order. Ethos Classical Charter School may choose to admit students regardless of an existing disciplinary order.

If the number of timely applicants received by Ethos Classical Charter School exceeds the capacity of a program, class, grade level or building, Ethos Classical shall ensure that such applicants have an equal chance of being admitted through a random-selection lottery.

To participate in the lottery, a student's application must be received prior to the enrollment application deadline of Friday, March 3rd.

Applications are available online, PDF version on our website and completion at the school or over the phone. Our goal is to remove any barriers in applying and

welcome families to stop by campus to learn more Monday - Friday between 9:00am - 3:00pm.

### **Priority Enrollment (during Open Enrollment)**

Per Ethos Classical Charter School contract with the SCSC, the following enrollment priorities are permitted.

1. A sibling of a student enrolled in the Charter School; and
2. A student whose parent or guardian is a member of the governing board of the Charter School or is a full-time teacher, professional, or other employee of the Charter School

#### *Defining "Sibling"*

Ethos Classical adopts a broad definition of sibling. Siblings include those who meet the following criteria:

1. Biological siblings that share parents;
2. "Half" siblings that share a single parent;
3. "Step" siblings that share a parent or parents through marriage; and
4. Children who share a parent or parents through adoption or guardianship.

Children who live in the same household but do not share a biological or legal parent or guardian are excluded from the definition of sibling.

An alumnus of the school with a sibling applying for the following year does not qualify as a sibling for entrance preference. Further, sibling preferences are only applicable for students who are eligible to enroll based on age.

Same-grade siblings will be treated as one single applicant unit, rather than as multiple applicants. When that one applicant unit is drawn in the lottery, the same-grade siblings will be numerically ordered on the waiting list or conditionally accepted, dependent upon where in the lottery that applicant unit was drawn. Siblings of current students must submit an application to the school during the open enrollment period to be considered for admission.

## **Lottery**

Ethos Classical Charter School conducts a lottery if it receives more applications for enrollment than there are available spaces. The determination of available spaces is grade-specific and consistent with Ethos Classical Charter School charter contract. Ethos Classical Charter School conducts the lottery in a fair and transparent method in a public setting open to the public. There is no requirement for applicants and/or their representatives to be present for the lottery to receive an enrollment offer. Ethos Classical Charter School uses computer-generated randomization as it is often more mathematically random than human randomization methods. Space is available for lottery viewing in person.

**The 2023 - 2024 lottery will be held at Ethos Classical Charter School on  
Wednesday, March 8th at 9AM via Zoom.**

### **Enrollment Offer**

Ethos Classical Charter School offers of enrollment to families selected by lottery are made in writing by email within 3 business days post lottery. Families are required to accept or decline the offer of enrollment in writing by email within 3 days of receiving notice of enrollment offer. Ethos Classical Charter School maintains a separate list of families who accept and reject the offers of enrollment as these records will assist the school as it updates its wait list. All applicable deadlines will be communicated to parents throughout the entire enrollment/lottery process. If a parent or guardian fails to accept or decline an enrollment offer within the 3 day window, this will be considered as a decline of enrollment. Ethos Classical Charter School will communicate this in writing by email that the non-response has been considered a declination of enrollment.

### **Waitlists**

Continue the Drawing Process

Ethos Classical Charter School continues the lottery's drawing process after the lottery slots are filled to determine the order of students on the waitlist. The wait list is

separate from those admitted through the lottery, and each family is made aware of the position of its student(s) on the waitlist at the conclusion of the process.

#### *Update the Wait List and Maintain Accurate Records*

Ethos Classical Charter School will maintain accurate records related to the order of the waitlist. The list will be consistently updated as students are admitted. A parent should be able to contact the school and receive a timely answer as to their child's position on the waitlist. Statuses are also available via SchoolMint and are updated automatically as seats are filled.

#### Acceptance of Applications post Annual Lottery

Ethos Classical Charter School will continue to accept applications from prospective students throughout the school year even after the school reaches capacity. A prospective student applying to the school after the enrollment lottery that has reached capacity and will be placed on the appropriate wait list.

Applications received after the Open Enrollment period will be placed at the end of the waiting list after the lottery has concluded, in the order in which they were received.

If a grade is not at capacity at the end of the lottery, additional students will be added as qualified applications are received, in the order they are received.

If additional seats become available after the Lottery, they will be filled from the applicants, in order, on the waiting list. Sibling preference will be applied to the waiting list throughout the enrollment process.

Applications are only valid for one year. New applications for the following year will need to be submitted for the next year's consideration. The waiting list does not carry over from year to year.

#### **Re-Enrollment**

Students who have been attending the charter school and have not withdrawn from the school at any point in the school year do not need to reapply and participate in

the lottery. Families may be asked to complete a mid-year survey to collect data regarding the affirmation of re enrollment for the next school year to help administration estimate the number of seats available per grade level.

